

MEC News

Missouri Ethics Commission
James Klahr, Executive Director

VOLUME 30

April 2016

Meet Commissioner Summers

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The Missouri Ethics Commission is pleased to announce that Don Summers was recently named our newest Commissioner.

Don has previous experience in state government, having served as a Representative from District 2 (Adair, Putnam & Sullivan counties) from 1994 to 2000.

From 2005 to 2008, Don worked as both Legislative Liaison and Ombudsman for the Department of Natural Resources. He currently runs a farming operation in Putnam County.

His term ends March 15, 2020.

Welcome

Have you filed your PFD?

Candidates in August 2nd Primary

File by Tuesday, April 19th to avoid possible disqualification.

Annual Filers: May 2nd deadline is fast approaching!

If your name was submitted to our office by a political subdivision (ex: state agency, county, city, board, school district, etc.) as a person required to file a Personal Financial Disclosure (PFD) statement because of a position you held in 2015 with that subdivision, then you must file your PFD by **5:00 pm on May 2nd, 2016** (or post-marked by April 30th, 2016). Time period covered is from Jan 1st, 2015 - Dec 31st, 2015 (or portion of year that you served).

Political Subdivisions:

Is your contact information up to date? If not, log in and update.

Check Status of your filers:

- Go to [our website](#).
- Log in to the [Political Subdivision Filing System](#) (use your subdivision log in information. HINT: your MEC Online ID begins with the letter "S").
- Select the "Filer Status" GO button and view each filer's status. Verify that your designated required filers have submitted their PFD.



E-File your PFD

1. **Complete [PFD E-Filer Account Request](#).**
2. Upon receipt of your MEC Online ID & Password (sent to the email address provided), **log-in** to the **[PFD E-Filing System](#).**

📄 See [PFD Flyer](#) for more info.

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Lobbying Report Due

List of Principals & Legislative Action—**Due May 30th**

Avoid these common reporting errors:

- Only one report is required per principal; any one of multiple lobbyists that are registered to lobby on behalf of a principal may report for that principal.
- Must include general description of the proposed action.
- Report includes the lobbying of any action by an official agency, board or commission of state government (ex: if lobbying the head of a state agency, that action is reportable).

Our Mission: The MEC serves the public interest by promoting and maintaining transparency, accountability, and compliance with campaign finance, lobbying, and conflict of interest laws. We educate and assist the citizens of Missouri, public officials, lobbyists, and those participating in public elections by increasing awareness and understanding of the law. We investigate and enforce these laws consistently.

Training Information

Is your organization, association, or political subdivision having a meeting or conference? The Missouri Ethics Commission can conduct trainings or present on topics such as conflict of interest, use of public funds, personal financial disclosure, and campaign disclosure requirements.

To schedule, send a request to: training@mec.mo.gov



View upcoming MEC [Candidate Training](#) and [Webinars](#)



MEC Employee Spotlight

Judy Grothoff: Employee of the Quarter

Our MEC Reporting Clerk, Judy, has served the Commission for twelve years. Regarded as highly dependable, Judy has the knowledge and skill to assist in several areas of the Commission. While short-staffed in early 2016, Judy's work was appreciated by MEC staff, as well as, those who called in for assistance. Outstanding job, Judy!

New Commission Staff

The Commission Welcomes two new employees. Jennifer Griffin was recently hired as a new Investigator in the MEC Compliance Section and will ensure ethics laws are being adhered to by investigating complaints filed with MEC.

As a newly hired Information Technologist I, Bryan Mantle, will create, modify and test applications used by any of MEC's required filers, as well as, make updates to the MEC website to assist Commission website visitors.

Campaign Finance Disclosure Reminders

April 15th Quarterly Report Due Today. All committees must file quarterly reports no later than the 15th day following the close of each calendar quarter. View reporting deadlines for August 2 Primary Election in the [Upcoming Filing Deadlines and Reminders](#).

Successful candidates must file **30 Day After Election Report** (if have expenditures or contributions made) **BEFORE** being sworn-in. Time period is from day after last report closed through the day before the swearing-in.

Payments to **campaign workers** must be itemized, regardless of the amount. A campaign worker is someone that you hire to assist with your campaign activities (does not include unpaid volunteers).

Business cards used for campaign purposes are considered printed material, see [Campaign Materials Identification Requirements \(Paid-for-by\) Brochure](#).

The **48 Hour Report of Contribution of \$5,000** is required for a contribution (including a loan) received over \$5,000. It must be filed within 48 hours of receipt and filed electronically. Local filers filing on paper with their local election authority need to register committee, establish e-filing account with MEC and file the report, within 48 hours to avoid late fees.

To aid in recording and importing contributions and loans received, itemized expenditures all over \$100, and contributions made, filers can use the **Import Function** in the e-filing system.

View [Import Function Tutorial](#) and [Import Specifications](#). Download [Excel Template](#).

Aug 2, 2016 Primary Election

Personal Financial Disclosure

- Due 3/29/16
- After 4/12/16 - late fees at \$10/day
- After 4/19/16 - late fees, disqualification & removal from ballot

Forming a Committee

- PAC form by 06/03/16
- Other committees form by 07/03/16

April Quarterly

(Due if committee formed before 03/31/16)

- Close 03/31/16
- Due 04/15/16

40 Day Before*

- N/A

July Quarterly

- Close 06/30/16
- Due 07/15/16

8 Day Before**

- Close 07/21/16
- Due 07/25/16

★ 08/2/16 Election Date

30 Day After***

- Close 08/27/16
- Due 09/1/16

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