

# Upcoming Filing Deadlines & Reminders

## Aug 8, 2017 Election

### Forming a Committee

- PAC form by 6/9/17
- Other committees form by 7/9/17

### April Quarterly

(Due if committee formed before 03/31/17)

- Close 3/31/17
- Due 4/17/17

### July Quarterly

- Close 6/30/17
- Due 7/17/17 (15<sup>th</sup> falls on a weekend)

### 8 Day Before\*\*

- Close 7/27/17
- Due 7/31/17

## ★ 8/8/17 Election Date

### 30 Day After\*\*\*

- Close 9/2/17
- Due 9/7/17

## Nov 7, 2017 Election

### Personal Financial Disclosure

(only for jurisdictions authorized to elect directors in Nov., such as 911 & Emergency Service directors)

- Due 8/22/17
  - After 9/5/17 - late fees at \$10/day
- After 9/12/17 – late fees, disqualification & removal from ballot

### Forming a Committee

- Continuing (PAC) form 9/8/17
- Other committees form by 10/8/17

### October Quarterly

- Close 9/30/17
- Due 10/16/17 (15<sup>th</sup> falls on a weekend)

### 8 Day Before\*\*

- Close 10/26/17
- Due 10/30/17

## ★ 11/7/17 Election Date

### 30 Day After\*\*\*

- Close 12/2/17
- Due 12/7/17

\*\*8 Day Before only required if spent money (made contributions or expenditures (paid or incurred)) for that election.

\*\*\*30 Day After only required if: 1) spent money (made contributions or expenditures (paid or incurred)) for that election; or, 2) if debt is more than \$1,000. Successful candidates must be filed before taking office.

# Upcoming Filing Deadlines & Reminders

## Additional Information

### 48 Hour Report of Contribution over \$5,000 *(File as needed)*

- Any individual or committee that receives a single contribution (including a loan, see §130.011 RSMo. for full definition of contribution) from a contributor in an amount **over \$5,000** must electronically report the contribution to the Missouri Ethics Commission within **48 hours** of its receipt (must also report this contribution in the committee's next filed report).

### Late Contribution Report *(File as needed)*

- Any receipt of a contribution (including a loan, see §130.011 RSMo. for full definition of contribution) in an amount **over \$250** that is received between the 11<sup>th</sup> day through the day before the election, must be reported within **24 hours** of its receipt (must also report this contribution in the committee's next filed report). The disclosure may be made electronically or by any written means of communication.

### Continuing Committees (PACS) – Late Expenditure Report *(File as needed)*

- Each time a **continuing committee (PAC) spends more than \$250**, whether in a single expenditure or in combined expenditures, after the 12<sup>th</sup> day before an election, a full disclosure report must be filed within **24 hours**. This does not include contributions made to another committee.

### Due Dates & Deadlines for filing:

- **Electronic Filers:**
  - Electronic reports must be filed by 5:00 p.m. on the due date.
- **Paper Filers (Local Campaign Finance, & PFD)**
  - Mailed reports must be post-marked, prior to their due date.
  - Hand delivered reports must be received by 5:00 p.m. on the due date.
- **Weekend/Holiday:**
  - If a due date for filing a report falls on a Saturday, Sunday or an official holiday, it is extended to 5:00 p.m. on the next business day.

(this does not apply to the 48 Hour Report of Contribution over \$5,000 report or reports required to be filed after the 8 Day Before Election Report (ex: Late Contribution Report and Late Expenditure Report (PACS), which are required to be filed within their specific time frames, no extensions).

---

### Missouri Ethics Commission

Physical Address: 3411 A Knipp Drive, Jefferson City MO 65109

Mailing Address: PO Box 1370, Jefferson City MO 65102

Phone: 800-392-8660 or 573-751-2020

Website: [www.mec.mo.gov](http://www.mec.mo.gov)

Email: [helpdesk@mec.mo.gov](mailto:helpdesk@mec.mo.gov)