### **Upcoming Filing Deadlines & Reminders**

For Special Legislative Elections in State Representative Districts 29, 36, & 89.

# November 3, 2015 Election

#### Personal Financial Disclosure

Due 09/29/15

- •After 09/29/15 late fees at \$10/day
- After 10/06/15 late fees, disqualification & removal from ballot

#### Forming a Committee

• Candidate committees form by 10/04/15 (or no later than the first report required to be filed. ) See immediately below for required reports.

#### 15 Day After Caucus Nomination Report

Due 15 days after nominated by caucus covers from when became a candidate through 10 days after caucus nomination.

#### October Quarterly Report

- Close 09/30/15
- Due 10/15/15

#### 8 Day Before Report\*

- Close 10/22/15
- Due 10/26/15

### 11/03/15 Election Date

#### 30 Day After Report\*\*

- Close 11/28/15
- Due 12/03/15
- Successful Candidates: 30 Day After is required prior to being sworn in to office with a due date of the day before the swearing in.

<sup>\*\*30</sup> Day After only required if: 1) spent money (made contributions or expenditures (paid or incurred)) for that election; or, 2) debt is more than \$1,000. Successful candidates must file before taking office.



<sup>\*8</sup> Day Before only required if spent money (made contributions or expenditures (paid or incurred)) for that election.

# Upcoming Filing Deadlines & Reminders Additional Information

## 48 Hour Report of Contribution over \$5,000 (File as needed)

Any individual or committee that receives a single contribution (including a loan, see §130.011 RSMo. for full definition of contribution) from a contributor in an amount over \$5,000 must electronically report the contribution to the Missouri Ethics Commission within 48 hours of its receipt (must also report this contribution in the committee's next filed report).

## Late Contribution Report (File as needed)

Any receipt of a contribution (including a loan, see §130.011 RSMo. for full definition of contribution) in an amount over \$250 that is received between the 11<sup>th</sup> day through the day before the election, must be reported within 24 hours of its receipt (must also report this contribution in the committee's next filed report). The disclosure may be made electronically or by any written means of communication.

### Continuing Committee (PACS) – Late Expenditure Report (File as needed)

• Each time a **continuing committee (PAC) spends more than \$250**, whether in a single expenditure or in combined expenditures, after the 12<sup>th</sup> day before an election, a full disclosure report must be filed within **24 hours**. This does not include contributions made to another committee.

### Due Dates & Deadlines for filing:

- Electronic Filers:
  - Electronic reports must be filed by 5:00 p.m. on the due date.
- Paper Filers (Local Campaign Finance & PFD)
  - Mailed reports must be post-marked, prior to their due date
  - Hand delivered reports must be received by 5:00 p.m. on the due date
- Weekend/Holiday:
  - If a due date for filing a report falls on a Saturday, Sunday or an official holiday, it is extended to 5:00 p.m. on the next business day (this does not apply to the 48 Hour Report of Contribution over \$5,000 report or reports required to be filed after the 8 Day Before Election Report (ex: Late Contribution Report and Late Expenditure Report (PACS), which are required to be filed within their specific time frames, no extensions).

#### Missouri Ethics Commission

Physical Address: 3411 A Knipp Drive, Jefferson City MO 65109 Mailing Address: PO Box 1370, Jefferson City MO 65102 Phone: 800-392-8660 or 573-751-2020

Website: www.mec.mo.gov