

Missouri Ethics Commission  
**Campaign Finance Electronic Filing System**  
**Help Document**

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**Prior Report Totals:**

- ✓ Bring forward the ending amount, for each category, from the last report filed.
  - Receipts, Expenditures & Contributions Made maintain a running balance per election cycle for candidate committees or per calendar year for all other committees.
  - Money on Hand and Indebtedness maintain a running balance for the life of the committee.
- ✓ At the beginning of a new election cycle, candidate committees enter zero in the left column (B. This Election).
- ✓ At the beginning of a new calendar year, all other committees enter zero in the left column (B. This Election).