

# SAMPLE CONFLICT OF INTEREST ORDINANCE

## FOR POLITICAL SUBDIVISIONS

The [sample ordinance/resolution](#) meets the minimum requirements outlined in §105.485.4 RSMo which allows each political subdivision the option of adopting their own method of disclosing conflicts of interest and personal financial disclosure (PFD).

[State law](#) requires that this ordinance/resolution be adopted biennially (every other year) by September 15<sup>th</sup>. A certified copy of the ordinance/resolution must be provided to the Mo Ethics Commission within 10 days of its adoption.

**Note:** If an ordinance/resolution is not filed, then all elected & public officials in the subdivision must file a PFD.

*Missouri Ethics Commission*

*Phone: 800-392-8660 or 573-751-2020*

*Email [helpdesk@mec.mo.gov](mailto:helpdesk@mec.mo.gov) or [pfdonline@mec.mo.gov](mailto:pfdonline@mec.mo.gov)*

## PENALTIES

When preparing the ordinance/resolution, the political subdivision may also want to consider whether the ordinance should specify any financial **penalties** for failure to file or late filing as well as any disqualification from the ballot or public office.